

**EMERALD LAKES HOMEOWNERS' ASSOCIATION
ARCHITECTURAL REVIEW APPLICATION**

WHEN DO YOU FILE A DESIGN / ALTERATION REVIEW APPLICATION?

All homeowners' in Emerald Lakes must submit an application form for any addition or change to the exterior of their building or external structures (deck/patio, fences, sheds, pools, play equipment, etc). In addition, pursuant the Declaration's Lake Lot Restrictions, Lake Lot owners' must obtain prior approval for changes or landscaping of the backyards. If in doubt about your particular project, contact Greg Terrell, Chairman of the Architectural Review Committee. Phone: 330-321-5701

WHAT IS THE OBJECT OF THIS FORM?

The object of requiring a homeowner to file an improvement application with the Board is two-fold:

1. To ensure that your planned improvement conforms to the Association's Declaration, enhances the beauty of the Community, maintains the architectural harmony of the Community and in no way inconveniences your fellow homeowners.
2. To enable the Association to determine what information and assistance it can give in order to expedite completion of your planned improvement.

Name: _____

Address: _____

Date: _____ Phone Number: _____ Owner: ____ Renter ____

Type & Nature of Requested Improvement: _____

Color: _____ Dimensions: _____ Location: _____

A **SCALE** drawing of all improvements must be submitted and attached to the application to show the exact location and dimensions.

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's property or common ground. I agree to abide by the rules established by the Association and will be solely liable for any upkeep required by the addition of this improvement.
I further agree to obtain all licenses and/or building permits and to meet all legal requirements for building codes.

Date: _____ Signature: _____

------(FOR ASSOCIATION USE ONLY)-----

Date Received: _____ Received by: _____ Date

Approved: _____ Date Disapproved: _____

Letter Sent: _____ Special Details or provisions for approval:

Abutters advised (if necessary) YES NO

Return this completed form and all attachments to:

Greg Terrell 3524 Lake Ridge Drive
Chairman of the Architectural Review Committee.

Revised: 3/27/2024